

# CATALOG

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**Faith Bible College International**  
VOLUME 63, ISSUE 1



2022-2023 CATALOG  
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Faith Bible College International  
29 Main Road  
Charleston, ME 04422

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## **MISSION STATEMENT**

The mission of Faith Bible College International is to prepare professional, Pentecostal servant-leaders who make a world of difference in fulfilling the Great Commission of the Lord Jesus Christ. (Matthew 28:19, 20)

## **ACCREDITATION INFORMATION**

Faith Bible College International holds applicant status with the Association for Biblical Higher Education Commission on Accreditation, 5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822, 407.207.0808. Applicant status is a pre-membership status granted to those institutions that meet the ABHE Conditions of Eligibility and that possess such qualities as may provide a basis for achieving candidate status within five years.

## **NONDISCRIMINATORY POLICY**

Faith School of Theology dba Faith Bible College International does not discriminate on the basis of race, color, national or ethnic origin, disability, age, or veteran status in its admissions, educational programs, scholarships, and activities. Faith Bible College International maintains its Christian mission and reserves the right to discriminate on the basis of religion to the extent that applicable law respects its right to act in furtherance of its religious objectives.

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## **Section 1: General Information**

### **Welcome**

Thank you for choosing to view the Faith Bible College International catalog. For over 60 years FBCI has done one thing, train leaders for ministry. Our graduates are reaching people with the gospel of Jesus Christ all over the world.

God is calling men and women from every culture to ministry leadership. However, many of them are not fulfilling their call due to a lack of proper training and the burden of college debt. When we lack leaders in the ministry; individuals, families, and communities will not hear the gospel of Jesus Christ. With trained ministry leaders, entire societies will have the opportunity to experience the difference Jesus Christ makes.

FBCI produces professional, Pentecostal servant-leaders who make a world of difference. We are committed to graduating our students Day 1, Debt-Free.

FBCI's Christ-centered atmosphere will allow students to receive a well-rounded professional education, develop social skills, and experience spiritual transformation and growth. This is done through our chapel services, in-depth Bible classes, mentoring, and hands-on servant-leadership opportunities. FBCI graduates will be able to communicate and fulfill the Great Commission effectively through their specific purpose in ministry.

### **Mission Statement**

The mission of Faith Bible College International is to prepare professional, Pentecostal servant-leaders who make a world of difference in fulfilling the Great Commission of the Lord Jesus Christ. (Matthew 28:19, 20)

### **Vision Statement**

FBCI is a single focus institution of higher learning, instructing men and women in theological studies while preparing them to be pastors, evangelists, missionaries, educators, worship leaders, and more. In adhering to our mission, we champion our students to discover, develop, and fulfill their purpose in Christian ministry. Through inspired classes, anointed chapels, individual mentoring, and hands-on ministry experiences, the students will mature in their giftings. Furthermore, we endeavor to offer students a path to the blessing of ministry without the burden of debt.



## **Institutional Goals**

Our mission and culture are enhanced by the following core values:

- FBCI is a single purpose, learner-centered institution in biblical higher education preparing professional Christian ministers in communicating and fulfilling the Great Commission.
- FBCI is a community that will minister to the whole student, addressing educational, Biblical, spiritual, and social needs in a multicultural environment.
- FBCI faculty and staff champion our students to discover, develop, and fulfill their purpose in Christian ministry through inspired classes, anointed chapels, individual mentoring, and hands-on ministry practices.
- FBCI endeavors to offer students a path to the blessing of ministry without the burden of debt.
- FBCI is a Christ-centered environment committed to institutional integrity.
- FBCI will embrace growth in student populations and programs through ongoing strategic planning and assessment.
- FBCI will offer Christ-honoring professional service in all operations of the college.

## **Institutional Core Values & Student Learning Objectives**

### **Professional**

The college will produce professional ministers who demonstrate integrity, skill, and competence in ministry settings.

### **Pentecostal**

The college will produce ministers who understand and communicate Pentecostal doctrine and theology, value living a Pentecostal lifestyle, and demonstrate the ability to minister in Pentecostal ministry settings.

### **Servant-Leaders**

The college will produce exemplary servant-leaders who demonstrate biblical character and leadership qualities which are others-focused, mission-centered, and Christ-reflecting.

### **Holy Scriptures**

FBCI values the Holy Scriptures. As such, we equip students with an education of the sixty-six books of the Old and New Testament as the complete and divine revelation of God to man. To accomplish this, the students learn how to interpret the Scriptures according to their normal grammatical-historical meaning and apply them to their personal lives.

## Calling

FBCI places an emphasis on God's purpose and high calling.

FBCI values calling. As such we aim to equip students with opportunities to discover, develop, and fulfill their purpose in ministry.

## Education

FBCI is an educational institution preparing men and women for ministry. The classroom and Chapel offer opportunities for development.

FBCI values the educational process. As such, students are provided learning opportunities for rigorous academic preparation, application, practical experience, writing, effective communication in general and of the Gospel, and critical thinking. Students will become lifetime learners. They will become familiar with how to utilize academic resources, evaluate and assess the learning process, and develop good study habits for professional ministry.

## Ministry

FBCI aligns with the Biblical model of the 5-fold ministry: Apostle, Prophet, Evangelist, Pastor, and Teacher, for the equipping of believers for the work of ministry (Ephesians 4:11-12). FBCI values ministry. As such, we provide students with experience in diverse perspectives of ministry and help them to be more effective in making a difference in the world around them.

## Family Atmosphere

FBCI facilitates a welcoming family atmosphere where everybody discovers a sense of belonging.

FBCI values a family atmosphere. As such, we are a diverse body with various backgrounds. Relationship development is facilitated through community living. Faculty, staff, administration, and students participate in opportunities to develop healthy relationships and unity.

## History

FBCI is a single focus institution of higher learning, instructing men and women in theological studies while preparing them to be pastors, evangelists, missionaries, educators, worship leaders, and more. In adhering to our mission, we champion our students to discover, develop, and fulfill their purpose in the Christian ministry. Through inspired classes, anointed chapels, individual mentoring, and hands-on ministry experiences, the students will mature in their giftings. Furthermore, we endeavor to offer students a path to the blessing of ministry without the burden of debt.

Like many schools in Maine, Faith Bible College International began with someone seeing the need for a school so students would not need to travel outside the state. The only difference was that this one was to be a school for training Pentecostal Christian workers. Dr. Russell Pier and his wife, Doris, began to meet this need in the fall of 1959.

The Piers had attended Eastern Bible College (now University of Valley Forge) for a year beginning in 1942 and then transferred to Zion Bible Institute (now Northpoint Bible College and Graduate School) in 1943 and graduated in 1945. They became pastors of Faith Tabernacle in Old Orchard Beach, Maine, in 1946. While in Old Orchard, Dr. Pier traveled to teach at Zion in Rhode Island.

Over time Dr. Pier's burden for a Bible school began to expand, and in 1958 he entered the planning stages for what would eventually become Faith Bible College International. Throughout the year of 1958 into the summer of 1959, many people prayed, gave, worked, and planned. On June 12, 1959, Rev. Russell K. Pier, Rev. Doris E. Pier, Rev. Elva Valerius, Rev. William K. Wilson, Rev. Wentworth Pier, Mr. Richard G. Small, and Mr. Daniel Johnson signed the certificate of incorporation, making the school a legal entity registered with the State of Maine.

In the fall of 1959, twenty-five students began to study at Faith School of Theology. The school in Old Orchard consisted of the church, a classroom, a kitchen, and a dormitory. During the eight years the school was in Old Orchard, FST grew to fifty-five students and had graduated sixty students. Numerous miracles supported the school as properties were acquired, yet the facilities were cramped, and space was needed.

In 1965, the school had outgrown the possibility of remaining in Old Orchard, and Dr. Pier began to seek a new larger facility. While preaching on Cape Cod, he was presented with information about a property in Brooklin, Maine. The property consisted of 23 acres on the Atlantic Ocean, with eight buildings, a large swimming pool, and several acres of lawns. Through the generous donation of two people, a down payment was made on this new property.

Because the campus in Brooklin was not winterized, much of the summer was spent putting in foundations, furnaces, and hot water heaters for the coming school year. In time, the campus was winterized and served the school until it had outgrown its capacity at 113 students in the 1974-1975 school year. Plans were then made to expand the campus with more buildings when God opened the door to move to the current facility here in Charleston, Maine.

In April 1975, Dr. Pier met with the board of directors of Higgins Classical Institute about the possibility of acquiring the current campus. The board asked him to explain the mission and purpose of Faith School of Theology. After a brief discussion, the board proposed offering the campus and its buildings if Faith School of Theology would assume the debt of Higgins Classical Institute. On June 28, 1975, under the guidance of attorney William Silsby, Sr., a retired judge, the Board of Faith School of Theology became the governing board of Higgins Classical Institute. The only debt acquired was a loan in the amount of \$45,000.

The Campus is situated on more than 40 acres in beautiful rural Maine. The main buildings of the campus consist of the Institute Building, the Elva Valerius Chapel, the Faith Auditorium, and the Tracy Dormitory Building. These buildings are all interconnected making travel within the buildings conveniently possible during inclement weather. On the front lawn is the “Fellowship Five-Hundred” which allows students to walk the front portion of the campus early in the morning, between classes, after meals, and in the evening. A large athletic field is across the road from the main campus. The campus also has a tennis court located behind the Chancellor’s Home.

The Higgins Classical Institute building, formerly a private preparatory boarding school, is the oldest building on campus, constructed in 1901. It has the charm of a historic building, bright and airy with large windows, high tin ceilings, and open spaces, but has been modernized to appeal to students and visitors alike. The Institute is the hub of the academic experience for students, encompassing the classrooms, Bertha Andrews Memorial Library, student lounge, bookstore, music room, game room, along with staff and faculty offices.

The Elva P. Valerius Chapel, built in 1985, is a beautiful, modern sanctuary with the capacity to accommodate 200 people. The Faith Auditorium is a multi-purpose space used most often for physical activities like volleyball, basketball, and indoor soccer, but can easily be converted to accommodate banquets and other activities. The Auditorium has a cardio and weight area for those interested in a greater level of physical fitness. Tracy Hall, our main dormitory building, is a student’s home away from home. This three-story dorm is where students reside. Each floor has a communal lounge area equipped with a refrigerator, washers, dryers, television, and comfortable furnishings. The lower level of Tracy Hall is home to the dining hall as well as the FBCI Snack Bar. Several outlying buildings provide additional housing.

In 1996, Dr. Pier passed the torch of leadership to Dr. Jeffrey A. Bell. Then in 2015, Dr. Matthew M. Ward became the current president.

In 2016, Faith School of Theology became Faith Bible College International.

In 2018 FBCI decided to pursue educational accreditation and in 2020 the school was approved to applicant status with the Association of Biblical Higher Education.

### **Tenets (Statement) of Faith**

We accept the Holy Scriptures as the revealed will of God, the all-sufficient rule of faith and practice. Our Statement of Faith does not exhaust the extent of our faith. The Bible itself is the sole and final source of all that we believe. We do believe, however, that the Statement of Faith accurately represents the teachings of the Bible and therefore is binding upon all members, staff and volunteers. All literature, whether print or electronic, used in the school shall be in complete agreement with the Statement of Faith. All activities permitted or performed in any facilities owned, rented, or leased by the College or engaged in by any member of the College staff (volunteer or paid) and all decisions of the administration of the College shall not conflict with the Statement of Faith. In all conflicts regarding interpretation of the Statement of Faith, the President and Board of Directors shall have the final authority.

**A. The Holy Scriptures.** We believe the Holy Scriptures of the Old and New Testament to be the verbally and plenary inspired Word of God. The Scriptures are inerrant, infallible and God-breathed, and therefore are the final authority for faith and life. The sixty-six books of the Old and New Testament are the complete and divine revelation of God to Man. The Scriptures shall be interpreted according to their normal grammatical-historical meaning. The King James version of the Bible shall be the official and primary translation used by the school (2 Tim. 3:16-17; 2 Peter 1:20-21).

**B. The Godhead.** We believe in the one true and living God, revealed to man as Father, Son, and Holy Spirit. One God, infinite and eternal in His wisdom, power, holiness, justice, and truth. (Deut. 6:4; 2 Cor. 13:14; John 14:10).

**C. The Deity of the Lord Jesus Christ.** We believe that the Lord Jesus Christ is the Eternal Son of God. The Scriptures declare:

1. His virgin birth (Matt.1:23; Luke 1:31, 35)
2. His sinless life (Heb. 7:26; I Peter 2:22)
3. His miracles (Acts 2:22; 10:38)
4. His substitutionary work on the cross (I Cor.15:3; 2 Cor. 5:21)
5. His bodily resurrection from the dead (Matt. 28:6; Luke 24:39; I Cor. 15:4)

6. His exaltation to the right hand of God (Acts 1:9, 11; 2:33; Phil. 2:9-11; Heb.1:3)

**D. The Total Depravity of Man.** We believe that man was created in the Image and Likeness of God, but that in Adam's sin the human race fell, inherited a sinful nature, and became alienated from God; and, that man is totally depraved, and of himself, utterly unable to remedy his lost condition (Gen. 1:26-27; Rom. 3:22-23, 5:12; 6:23; Eph. 2:1-3; 4:17-19).

**E. The Salvation of Man.** We believe that man's only hope of redemption is through the shed blood of the Lord Jesus Christ.

1. Salvation is received through repentance toward God and faith towards the Lord Jesus Christ. By the washing of regeneration and renewing of the Holy Ghost, being justified by grace through faith, man becomes an heir of God according to the hope of eternal life (Luke 24:47; John 3:3; Rom. 10:13-15; Eph. 2:8; Titus 2:11, 3:5-7).
2. The inward evidence of salvation is the direct witness of the Spirit. The outward evidence to all men is a life of righteousness and true Holiness (Rom. 8:16; Titus 2:12; Eph. 4:24).

**F. The Work of the Holy Ghost.**

1. We believe that the Holy Ghost convicts the work of sin, of Righteousness, and of judgment; and that He is the Supernatural Agent in regeneration (John 16:8-11; Rom. 8:9).
2. We believe that He is the Divine Teacher who assists believers to understand and appropriate the Scriptures.
3. All believers are entitled to and should ardently expect and earnestly seek the promise of the Father, the baptism in the Holy Ghost and fire, according to the command of our Lord Jesus Christ. This was the normal experience of all in the early Christian Church. With it comes the enduement of power for life and service, the bestowment of the gifts and their uses in the work of

the ministry (Luke 24:49; Acts 1:4-8; I Cor. 12:1-31). This experience is distinct from and subsequent to the experience of the new birth (Acts 8:12-17, 10:44-46, 15:7-9). With the baptism of the Holy Ghost come such experiences as an overflowing fullness of the Spirit (John 7:37-39; Acts 4:8), a deepened reverence for God (Acts 2:43; Hebrews 12:28), and intensified consecration to God and dedication to His work (Acts 2:42) and a more active love for Christ, for His Word and for the lost (Mark 16:20).

4. The baptism of believers in the Holy Ghost is witnessed by the initial physical sign of speaking with other tongues as the Spirit of God gives them utterance (Acts 2:4). The speaking in tongues in this instance is the same in essence as the gift of tongues (I Cor. 12:4-10, 28), but different in purpose and use.

#### **G. Sanctification.**

1. We believe that all the saved should live in such a manner as not to bring reproach upon their Savior and Lord; and, that separation from all religious apostasy, all worldly and sinful pleasures, practices and association is commanded by God. (Rom 12:1-2; 14:13; 2 Cor. 6:14, 71; II Tim 3:1-5).
2. Sanctification is realized in the believer by recognizing his identification with Christ in His death and resurrection, and by faith reckoning daily upon the fact of that union, and by offering every faculty continually to the dominion of the Holy Ghost (Rom. 6:1-11, 13, 8:1, 2, 13; Gal. 2:20; Phil. 2:12, 13, I Pet. 1:5).

**H. The Second Advent of Christ.** We believe in that "blessed hope" personal, imminent return of Christ Who will rapture His Church prior to the seven-year tribulation period. At the end of the Tribulation, Christ will personally and visibly return with His saints, to establish His earthly Messianic Kingdom which was promised to the nation of Israel (Ps. 89:3-4; Dan. 2:31-45; Zech. 14:4-11; I Thess. 4:13-18; Titus 2:13; Rev. 3:10, 19:11-16, 20:1-6)

## **I. The Eternal State.**

1. We believe in the bodily resurrection of all men, the saved to Eternal Life, and the unsaved to Judgment and everlasting punishment (Matt. 25:46; John 5:28, 29; 11:25-26; Rev. 20:5-6, 12-13).
2. We believe that the souls of the redeemed are, at death, absent from the Body and present with the Lord, where in conscious bliss they await the first resurrection, when spirit, soul, and body are reunited to be glorified forever with the Lord (Luke 24:34; 2 Cor. 5:8; Phil 1:23; 3:21; I Thess. 4:16-17; Rev. 20:4-6).
3. We believe that the souls of unbelievers remain, after death, in conscious punishment and torment until the second resurrection, when with soul and body re-united they shall appear at the Great White Throne Judgment, and shall be cast into the Lake of Fire, not to be annihilated, but to suffer everlasting conscious punishment and torment (Matt. 25:41-46; Mark 9:43-48; Luke 16:19-26; 2 Thess. 1:7-9; Jude 6-7; Rev. 20:11-15).

**J. Divine Healing.** We believe that God provides healing for the physical body and that any true child of God may claim the promise of such in the Scriptures (Is. 53:4,5; Matt. 8:16,17; James 5:14-16).

## **K. Human Sexuality.**

1. We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between one naturally-born man and one naturally-born woman. (Gen. 1:27; 2:24; 5:1-2; 19:5,13; 26:8-9).
2. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, pornography and child molestation are sinful perversions of God's gift of sex. (Lev. 18:1-30; Rom. 1:26-29; 1 Cor. 5:1; 6:9; I Thess. 4:1-8; Heb. 13:4).



3. We believe that the only Scriptural marriage is the joining of one naturally-born man and one naturally-born woman (Gen. 2:24; Matthew 19:4-5; Rom. 7:2; I Cor. 7:10; Eph. 5:22-23, 5:31).
4. We believe that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance. (Gen. 1:27; 5:1-2; Lev. 18:1-30; Mark 10:6; Deut. 22:5; 1 Cor. 14:33)

**L. Divorce and Remarriage.** We believe that God hates divorce and intends marriage to last until one of the spouses dies. (Mal. 2:14-17; I Tim. 3:2,12)

**M. Abortion.** We believe that human life begins at conception and that the unborn child is a living human being. Abortion constitutes the unjustified, unexcused taking of unborn human life. Abortion is murder. We reject any teaching that abortions of pregnancies due to rape, incest, birth defects, gender selection, birth or population control, or the mental well-being of the mother are acceptable (Job 3:16; Ps. 51:5; 139:14-16; Is. 44:24; 49:1,5; Jer. 1:5; 20:15-18; Lu.1:44)

**N. Lawsuits Between Believers.** We believe that Christians are prohibited from bringing civil lawsuits against other Christians or the church-school to resolve personal disputes between members. We do believe, however, that a Christian may seek compensation for injuries from another Christian's insurance company as the claim is pursued without malice or slander (I Cor. 6:1-8; Eph. 4:31-32).

## **Endorsements**

FBCI is recognized as a Non-Profit 501 I (c)(3) organization by the IRS in the State of Maine. All donations are considered by the IRS to be charitable contributions that can be used as deductions for income tax purposes.

FBCI is incorporated as Faith School of Theology and is "Doing Business As" Faith Bible College International. Faith School of Theology has been approved by the State of Maine legislature to confer degrees. "Pursuant to the Maine Revised Statutes, Title 20-A, section 10708, subsection 4, this institution is not required to obtain authorization from either the State Board of Education or the Maine State Legislature in order to: (1) use the name "junior college," "college," or "university," (2) offer courses or programs for academic credit, or (3) confer degrees."

FBCI is approved for the Student and Exchange Visitor Program (SEVP) to grant I-20s to international students who meet criteria of the Admissions Committee.

FBCI holds membership with the Evangelical Training Association. This qualifies the college to award the ETA Teaching Diploma to those students who meet the requirements.

Faith Bible College International holds applicant status with the Association for Biblical Higher Education Commission on Accreditation, 5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822, 407.207.0808. Applicant status is a pre-membership status granted to those institutions that meet the ABHE Conditions of Eligibility and that possess such qualities as may provide a basis for achieving candidate status within five years.

## **Location**

FBCI is located in central Maine, surrounded by trees and rolling hills, but not too far from almost everything: beaches, shopping, mountains, lakes, and oceans. We get to experience all 4 seasons, which allows opportunities for boating, kayaking, swimming, fishing, and fun in the sun during the warmer late summer months; campfires, hiking, moose watching, and the change in foliage in the fall; snowboarding, skiing, snowmobiling, tubing, and playing in the snow during the winter months; four-wheeling, mudding, and baseball in the spring. Bangor is just 30 minutes from us, where you can find shopping malls and stores galore, movie theaters, restaurants, concerts, sporting events, and much, much more!

For more information on our great state check out [www.visitmaine.com](http://www.visitmaine.com).

## Campus Map



**1 HIGGINS CLASSICAL INSTITUTE BUILDING**

**Basement Level:** Music Room, Game Room, Staff & Faculty Offices

**First Floor:** Reception Area, Bookstore, Student Lounge, Mail Area, Staff & Faculty Offices, President's Office

**Second Floor:** Classrooms, Bertha Andrews Memorial Library, Academic Offices

**2 FAITH AUDITORIUM**

Fitness Room, Maintenance, Gymnasium

**3 ELVA P. VALERIUS CHAPEL**

**4 TRACY HALL**

**Basement Level:** Dining Hall, Kitchen, FBCI Snack Bar (Hooper's Corner Café)

**First Floor:** Men's Dormitory, Guest Apartment

**Second Floor:** Men's Dormitory

**Third Floor:** Ladies' Dormitory

**5 CHANCELLOR'S HOME**

**6 JERICO**

Staff & Student Rental Units

Also located on the campus: Tennis Court, Ball Fields, Ebenezer (Staff & Student Rental Units)

## Facilities & Grounds

### Campus Grounds

Situated on more than 40 acres, the campus of FBCI gives students an opportunity to enjoy the beauty of Maine.

The “Fellowship Five-Hundred” allows students to walk the front portion of the campus early in the morning, between classes, after meals, and in the evening. Students can often be found sitting under the large maple trees enjoying a snack or studying.

A large field across the road from the main campus is large enough to accommodate a full-size football or soccer field and is complete with a little league-sized baseball field. Students can enjoy games of flag football, Wiffle ball, baseball, softball, or soccer, along with many other activities. The campus also has a tennis court located behind the Chancellor’s Home.

### Campus Facilities

The main buildings of the campus consist of the Institute Building, the Chapel, the Faith Auditorium, and the Tracy Dormitory Building. These buildings are all interconnected making travel within the buildings conveniently possible during inclement weather.

The Higgins Classical Institute Building, named after the original inhabitant of the campus, is the oldest building on campus, constructed in 1901. It has the charm of a historic building, bright and airy with large windows, high tin ceilings, and open spaces, but has been modernized to appeal to students and visitors alike. The Institute is the hub of the academic experience for students, encompassing the classrooms, Bertha Andrews Memorial library, student lounge, bookstore, music room, game room, along with staff and faculty offices.

The Elva P. Valerius Chapel is a beautiful, modern sanctuary with the capacity to accommodate 200 people. Chapel services take place regularly (see Section 4: Chapel Services for more information) and are shared via Livestream through Facebook and YouTube (visit [www.faithbci.org](http://www.faithbci.org) for more information). Students have access to the Chapel for times of prayer and worship individually and collectively (see the Student Handbook for more details).

The Faith Auditorium is a multi-purpose space used most often for physical activities like volleyball, basketball, and indoor soccer, but can easily be converted into a lovely space for banquets and activities held by FBCI during the semesters. The Auditorium has a cardio and heavy weight area for those interested in a greater level of physical fitness.

Tracy Hall, our main dormitory building, is a student's home away from home. The 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> floors are where students reside. Each floor has a communal lounge area equipped with refrigerator, washers, dryers, satellite television, comfortable furnishings, and more. Students are able to prepare their own cuisine while studying or watching television, all while completing a load of laundry.

The lower level of Tracy Hall is home to the Dining Hall as well as Hooper's Corner Café, known to all as the FBCI Snack Bar. A favorite social place for students, visitors, staff, and faculty, the snack bar offers a menu of burgers, fries, sandwiches, and specialty items at reasonable prices.

## **Section 2: Student Life**

### **Philosophy & Objectives**

In congruence with the FBCI's mission, the Student Life Department provides various opportunities to help cultivate and sharpen the life skills of every learner. Spiritual growth, emotional health, physical well-being, and social development are all considered in the co-curricular activities and programs offered at FBCI. This allows each student to graduate with the life skills necessary to make a world of difference wherever they go.

With these thoughts in mind:

FBCI is a community that will minister to the whole student, addressing educational, Biblical, spiritual, and social needs in a multicultural environment.

- Students will develop social skills through various activities that are planned outside of academic requirements.
- Students will receive spiritual and emotional support through general, informal, non-licensed interpersonal advisement.
- Students will express that the chapel services, corporate prayer times, and worship events contribute to their spiritual growth.
- Students will experience holistic development in a Christ-centered family atmosphere that is conducive to biblical higher education.
- Students will play a vital role in adjusting the policies and norms of the culture at FBCI.

FBCI faculty and staff champion students to discover, develop, and fulfill their purpose in Christian ministry and hands-on ministry practices.

- Student Life personnel will maintain proper qualifications to carry out their various areas of responsibility.
- Students will discover, develop, and deepen their call to ministry, through a program of ministry formation.
- Students will cultivate and sharpen their leadership skills through various student-leadership opportunities that are available on campus.

### **Campus Life**

#### **Campus Days**

Each fall and spring, a three-day Campus Days weekend gives prospective students an opportunity to experience for themselves campus life at FBCI. This event is a highlight for both guests and students. The Student Government Association members and students help to make

this a dynamic experience for each guest. They help facilitate the activities and accommodate the guests in their personal dorm rooms.

### Conduct

FBCI is serious about training leaders. To provide optimum ministerial preparation that produces disciplined, effective leaders, FBCI has created a uniquely structured learning environment. The school's conduct code is based upon the lifestyle principles of consideration for others and discipline in all areas. Upon acceptance, students receive the Student Handbook which explains the details of life at FBCI. Students are expected to become familiar with the Student Handbook and cheerfully abide by the norms.

### Employment

Students may hold off-campus employment if their work schedule does not interfere with school activities. On-campus employment is available for eligible students through the Work-Study Program. (See Section 3: Finance for more details on the Work-Study Program)

### Orientation

Orientation helps integrate students into the culture of FBCI while aiming to see them succeed in the transitions that come with college life. Freshmen will complete the orientation process before classes begin. The orientation process consists of virtual and in-person sessions and explains the spiritual and educational objectives of Faith, outlines the academic program, and provides instruction on school procedures, norms, and campus life. Mid-year freshmen will complete the orientation with the next freshman class. All students will participate in an orientation session at the beginning of each semester.

## Residence Life

### Student Housing

Students who are planning to attend FBCI full-time are given the opportunity to live in Tracy Hall, the college's dormitory building. Each room is furnished with a bed, dresser, desk, shelving, and a closet for each side of the room. Students are typically assigned a roommate in the dorms and share a community bathroom. Occasionally there are apartments on campus that students may choose to rent. Any student interested in renting from the school should contact the Director of Facilities for current availability.

## **Lounge Areas**

There is one lounge on each floor of Tracy Hall. These in-dorm lounges provide a relaxing environment and a place to prepare snacks. Each has a Kitchenette equipped with a refrigerator and microwave, as well as washers and dryers.

## **Student Lounge**

The popular student lounge, located on the main level of the Institute Building, is a great place for co-educational fun during free periods and other times. It offers board games, a soda machine, a Keurig for hot drinks, a snack vending machine, television, Netflix, and a great place for fellowship. There is also a game room on the basement level of the Institute Building that offers ping-pong, board games, and video game systems for students to enjoy.

## **Vacations**

Students are expected to leave campus during all breaks (Thanksgiving, Christmas, Spring Break, and Summer Vacation) however, they may feel free to keep their belongings in their dorm rooms until summer vacation.

## **Spiritual Life**

FBCI is dedicated to the spiritual development of each learner. Chapel services, dedicated prayer times, and encouragement for each student to develop a life of intimacy with God are all promoted and encouraged by the staff and faculty at FBCI.

## **Chapel Services**

Chapel services are an integral part of the FBCI experience. Once a month, a split chapel gives opportunities for students to meet together for prayer and deal with issues related to their respective gender. Tuesday and Thursday chapel services are an opportunity for students to sit under the anointed preaching of ministers (pastors, evangelists, and missionaries) as well as faculty. To many, Friday night chapel is the highlight of the month. Fervent praise and worship, special singing, anointed preaching, and plenty of time to spend seeking God – all of these make the Friday night service a life-changing experience. Special chapel services, featuring guest speakers, are conducted as the schedule allows.

## **Prayer Emphasis**

Since spiritual growth is a key to dynamic ministry, it is expected that each student develops and maintains a personal devotional time which should include meditating on the Scriptures, worshiping, and personal prayer. There are also consistent times of corporate prayer held three times a week as well as a “day of prayer” held each semester.



## **Student Development**

### **Class Organizations**

Each class is an important part of FBCI. Classes meet for prayer or a business session at the class president and class advisor's discretion. Class officers, a missionary representative, a soul-winning representative, and class representatives for the Student Government Association are elected by their peers and typically serve in their positions for both fall and spring semesters.

### **Groups, Organizations, and Clubs**

FBCI offers a variety of social activities for student involvement. Prayer groups, intramural sports, and various activities hosted by the Student Government Association are all available for students to enjoy their time outside of the classroom while attending FBCI. Students seeking to form a new group or student organization must see the Director of Student Life concerning the guidelines for establishing an organizational charter.

### **Mentoring**

One of the unique experiences that a student will receive at Faith Bible College International is mentoring. Mentors often prove to be experienced and trusted advisors to students as they navigate through the challenges that come with balancing life, college, and ministry. The mentor will meet the students both in a group situation and individually. Some of the students develop long-term relationships with their mentors.

### **Ministry Formation**

Ministry Formation is designed to provide students with experiential opportunities in diverse areas of ministry. Ministry Formation uses weekly ministry opportunities, both on and off-campus, as well as an extended period each semester where students are immersed in a church/ministry for the purpose of practical training and impartation of wisdom and experience. These opportunities will give students a well-rounded perspective of ministry and help them to be more effective in making a difference in the world around them.

Ministry Formation is required for all full-time students (8-Semesters minimum). If a student is transferring in from a different college, the student would participate each semester until graduation. It is optional for part-time students; however, if part-time students desire to graduate, at some point they will need to complete two semesters of Ministry Formation. Detailed expectations and requirements of Ministry Formation can be found in the Ministry Formation Handbook provided to all students upon enrollment at FBCI.

## Student Government Association

The Student Government Association (SGA) is the liaison between students and administration. Through the SGA, students have the opportunity to submit proposals for policy change. Social life is enhanced through periodic events planned and implemented by this group. Student Government Association officers and representatives are elected annually by the classes. The SGA President is accountable to the Director of Student Life to ensure the SGA is run efficiently.

## Student Leadership Opportunities

Students are encouraged to demonstrate leadership through the various student-leadership positions that are available on campus. Some of the positions include class positions such as president, vice-president, and secretary; Student Government Association positions such as president, vice-president, secretary-treasurer, and class representatives; various worship team roles, as well as 2 male and 2 female resident assistants who serve in the dorm. These positions are designed to help the student gain valuable hands-on leadership experience under the supervision of an advisor. More information about the student-leadership opportunities offered at FBCI can be found in the Student Handbook.

## Student Services & Conveniences

### Bookstore

The FBCI Bookstore is where students can purchase their textbooks. The bookstore also stocks a variety of other books and convenience items such as notebooks, pens, gifts, stamps, snacks, and more. FBCI merch is also available to purchase in the bookstore.

### Food Services

Students are free to enjoy meals that are provided to our staff and students at the scheduled meal times. Please note that meals should be eaten during meal times and students are not to take food from the dining hall without permission from the Kitchen Manager.

### Gymnasium

FBCI has a full-court basketball court that is used for regular activities such as basketball and volleyball. Additionally, there is a ping pong table, foosball table, and various lawn games (cornhole, can jam, etc.) located in the gym area for students' use. The gymnasium also contains weight equipment and cardio machines in order to help students stay physically fit while attending FBCI.

## Internet

Students with wireless ability on their personal computer may access the coded Internet from almost anywhere on campus. Students should be sure to have personal virus protection on their computers. There are computers in the library that allow students to access the internet and perform research when in the library.

## Laundry Facilities

Coin-operated laundry machines are located in both the men's and women's dormitories. Public laundromats can be found in the towns of Corinth and Dover-Foxcroft.

## Library Services

The third floor of the Institute is home to the Bertha Andrews Memorial Library. The library's airy, bright, open environment is conducive to quiet study and contains over 16,000 volumes to aid students in their studies. The library is open weekdays and most weeknights. Students may print papers or have photocopies made in the BAM Library for a modest charge of \$.10 per side/copy.

FBCI has also partnered with Logos Bible Software to bring a custom Bible study package to the students as part of their library fee. Training sessions for using Logos are offered periodically to the student body. (See Section 4: Academic Information, Learning Resources for more information).

## Mail

The campus mailroom and student mailboxes are located off the lounge in the Institute Building. To receive mail at FBCI, students should use the following address: student's name, 29 Main Road, Charleston, ME 04422. Students should plan to check their mailbox often to receive on-campus communications. The post office in the town of Charleston is within walking distance. UPS and Federal Express deliver regularly to the campus.

## Ministry Placement Services

The Ministry Department coordinates a ministry placement service that helps connect students and graduates with temporary and permanent ministry positions. Positions are often posted on campus and on social media to inform current students and alumni of the available opportunities. Any questions about available positions can be directed to the Director of Ministry.

## Snack Bar

Located just off the dining hall in Tracy Hall, the snack bar is open during most meals and other scheduled hours. Its atmosphere is conducive to good fellowship and the menu offers a variety of reasonably-priced items such as hamburgers, chicken burgers, French fries, mozzarella sticks, ice cream, and more.

## Section 3: Financial Information

### Fee Structure

As a faith-based college with a purpose to graduate students Day 1, Debt-Free, our tuition and dormitory fees are kept to a minimum.

FIRST SEMESTER		SECOND SEMESTER	
Registration ( <i>non-refundable</i> )	\$125.00	Registration ( <i>non-refundable</i> )	\$125.00
Tuition	\$1,500.00	Tuition	\$1,500.00
Dormitory	\$1,605.00	Dormitory	\$1,605.00
Fall Activity Fee	\$140.00	Spring Activity Fee	\$140.00
Class Dues ( <i>per semester</i> )	\$50.00	Class Dues ( <i>per semester</i> )	\$50.00
Room & Key Deposit ( <i>per yr</i> )	\$200.00	Textbooks ( <i>per semester</i> )	\$250.00-\$300.00 <sup>1</sup>
Textbooks ( <i>per semester</i> )	\$250.00-\$300.00 <sup>1</sup>		
TOTAL	\$3,870.00-3,920.00*	TOTAL	\$3,670.00-3,720.00*
<p>Approximate total cost per yr. <b>\$7,540.00*</b></p> <p>*Fees listed are for the 2022-2023 academic year. FBCI reserves the right to adjust fees annually at the discretion of the Board of Trustees.</p>			

OTHER FEES	
Application Fee	\$35.00
Late Fee	\$75.00 <sup>2</sup>
Late Registration Fee	\$75.00 <sup>3</sup>
Late Enrollment Fee	\$125.00 <sup>4</sup>
Graduation Fee (as applicable)	\$75.00
<sup>1</sup> Textbook costs vary. Books may be purchased through the FBCI Bookstore or through independent sources. <sup>2</sup> A late fee will be applied to accounts of students that do not complete Financial Arrangements prior to the semester deadlines (refer to Financial Assistance Application and Payment Arrangement Expectations) <sup>3</sup> For those who register after the designated registration week (refer to the college year calendar). <sup>4</sup> For those who do not finalize their registration for their courses before arriving on campus.	

## Description of Fees

### Activity Fee

The Activity Fee each semester covers a Library Learning & Technology fee, an internet & television usage fee, Student Government Activities, a student ID card, and a graduation banquet ticket.

### Class Dues

This is to fund class events, activities, and other projects for the class.

### Part-Time Fees and Audit Fees

The cost per credit hour is \$100.00. Students taking a part-time course load will be billed for tuition based on the number of credit hours they are taking multiplied by the cost per credit hour. PT students may be billed other fees in addition to tuition.

The cost to audit a course is a \$35.00 application fee and a \$50.00 per credit hour tuition fee.

### Registration Fee

The registration fee is \$125 per semester. The Registration Fee is due upon acceptance for new students and during Registration Week for returning students. A late registration fee of \$75 will be applied to the accounts of those students that do not pay during Registration Week.

### Room & Key Deposit

If no damage is done to the room and the key is returned, the deposit will be credited to the student's account each year and returned to students at the completion of their time at FBCI. Rooms are subject to inspection.

## Discounts, Refunds & Withdrawals

### Discounts & Refunds

FBCI reserves the right to offer discounts and refunds at the college's discretion.

### Withdrawals

If a student who is paid in full leaves FBCI during the first four weeks of the semester, he will receive a 50% refund on his tuition and dormitory fees. No refund will be made thereafter. FBCI reserves the right to not refund/discount students that have not paid in full and withdraw early. Administrative dismissals are not covered by this policy and are not entitled to refunds of institutional charges.

## Employment & Work-Study

Students may hold off-campus employment if their work schedule does not interfere with school activities. On-campus employment is available for eligible students through the Work-Study Program. Work-Study is available to eligible students after their first year at FBCI. Work-Study consists of a variety of on-campus jobs including but not limited to, kitchen helpers and dishwashers, janitorial positions, snack bar cooks, maintenance workers, and some office positions. To be eligible for Work-Study a student is required to successfully complete the In-Service requirement of 60 hours of on-campus community service.

## Housing

Housing is available for single full-time students in the Tracy Dormitory Building. The Dormitory Fee covers the cost of housing for on-campus, full-time students. There is limited housing available on campus for married students with or without children. This housing consists of various rental units at different rates.

## **Payment Arrangements**

The student has several options for payment: payment in full for a semester or a monthly payment plan for a semester. Once a student is accepted at FBCI, he will receive information regarding setting up his payment plan. If a student fails to comply with setting up arrangements by the deadline, a late fee of \$75 will be applied to his/her account.

### **Payment Arrangement Expectations**

Upon acceptance the student should expect the following payment arrangement procedure:

- Payment of Registration Fee - secures the student's enrollment, due upon acceptance.
- Payment of Room & Key Deposit - secures the student's room in the dormitory, due upon receipt of student billing statement.
- Minimum down payment of \$500 due prior to campus arrival (see college year calendar).
- A monthly arrangement if the student is unable to pay in full, due by the 15<sup>th</sup> of each month.

Returning students should expect the following payment arrangement procedure in the fall semester:

- Payment of Registration Fee - secures the student's enrollment, due Registration Week.
- Payment or Credit (from the previous year) of Room & Key Deposit - secures the student's room in the dormitory, due on receipt of student billing statement.
- Minimum down payment of \$500 due prior to campus arrival (see college year calendar).
- A monthly arrangement if the student is unable to pay in full, due by the 15<sup>th</sup> of each month.

Returning students should expect the following payment arrangement procedure in the spring semester:

- Payment of Registration Fee - secures the student's enrollment, due Registration Week.
- Minimum down payment of \$250 due prior to campus arrival (see college year calendar).
- A monthly arrangement if the student is unable to pay in full, due by the 15<sup>th</sup> of each month.

### **Financial Payment Arrangement Form (FPA)**

Each student enrolled at FBCI will be required to complete an initial Financial Payment Arrangement Form along with renewal each semester. The information will document the



student's financial intentions. This form is due in August for the fall semester and December for the spring semester. If a student misses the deadline for the FPA, a late fee of \$75 will be applied to the student account. Depending on a student's interest in Financial Assistance, Work-Study, Discounts, & Scholarships, a student will then complete a Financial Assistance Application (FAA). The details of Financial Assistance are found in the next section on Student Financial Services.

## **Student Financial Services**

The Office of Student Financial Services exists to help students who need financial assistance to pursue a college education. Financial assistance is available for those who qualify. Most aid is awarded to students based on financial needs. The premise of the financial aid program is that the primary responsibility for meeting college expenses rests with the student. Where appropriate, parents and spouses are considered when determining resources available to meet educational expenses.

The total amount of aid a student is awarded will not exceed the student's cost of attendance.

Financial Aid falls into three categories (1) Discounts, fee reduction applied directly to qualifying student accounts; (2) Scholarships, also referred to as gift aid because it does not need to be paid back; (3) Work-Study, part-time employment, also referred to as self-help aid.

## **Financial Assistance Application (FAA)**

Each student enrolled at FBCI interested in being considered for Financial Aid will be required to complete a Financial Assistance Application each year along with verification each semester. This application will provide FBCI with information on the student in determining financial need and eligibility for scholarships, discounts, and Work-Study. This application is due August 1st for the fall semester and December 1st for the spring semester. If a student misses the deadline for the FAA, the administration will determine if they are still allowed to apply. A late fee of \$75 will be applied to the account of any student that misses the FAA application deadline.

Students Applying for Aid must:

1. Be admitted into a program at Faith Bible College International.
2. Be a full-time student during the semester(s) assistance is requested.
3. Submit a typed essay expressing how financial assistance will help reach academic/ministry goals.
4. Submit current income tax forms for the responsible financial party.
5. Submit a current reference form.

## Discounts

The following discounts are available for students who qualify through the Financial Assistance Application process.

### Alumni Discount

A Dormitory Fee discount is offered to the children of FST/FBCI alumni. Alumni are defined as graduates of FST/FBCI or those who attended for one year or more. Each semester, this request should be made in writing by the student to the finance office via the Financial Assistance Application and should include the following:

- Parent name
- Year(s) of attendance/graduation

### Minister's Discount

A Dormitory Fee discount is offered to the unmarried children of active, full-time ministers. Each semester, this request should be made in writing by the student to the finance office via the Financial Assistance Application and should include the following:

- Parent name
- Ministry Involved In
- Position Held in Ministry

### Sibling Discount

A Dormitory Fee discount is offered to the siblings of the same family enrolled full time at FBCI. Each semester, the student should make this request in writing to the finance office via the Financial Assistance Application. Each sibling should make the request and include the following:

- Sibling Name
- Sibling Grade Level at FBCI (Freshman, Sophomore, Junior, Senior)

## Scholarships

Scholarship candidates should have a minimum GPA of 2.0 unless otherwise specified. Some scholarships are based on demonstrated financial need as determined by the FAA. Other scholarships may be offered at various times based on private contributions. Some scholarships may be awarded by a "luck of the draw."

### Campus Days Scholarship

Each semester a campus days applicant is awarded a scholarship for attendance to FBCI. The luck of the draw determines these awards. Luck of the draw scholarships are not transferable.

### **Departmental Scholarships**

Academic scholarships are awarded annually to select qualified students within each concentration department at FBCI. The scholarship committee and academic committee evaluate eligible candidates based on merit. Students who have chosen a concentration may apply for Departmental Scholarships through the Financial Assistance Application.

Christian Education Department  
Missions Department  
Pastoral Theology Department  
Worship & Music Department

### **Need-Based Scholarships**

Need-based scholarships are awarded depending on financial need. The number of need-based scholarships awarded varies with the availability of scholarship funds and are not guaranteed to be granted annually. Students can apply for need-based scholarships through the Financial Assistance Application.

### **Revs. Bill & Marcy Pier Memorial Scholarship**

A memorial scholarship has been set up in honor of Rev. Bill & Rev. Marcy Pier. They devoted their lives to the mission field and winning souls for the Kingdom. They taught at Faith School of Theology for a number of years. They had hearts after God and were role models for many. Their reward in Heaven will be great as they accumulated very little on earth. This scholarship is available to those students pursuing the Missions or Pastoral Theology Concentrations and to International students. Each year, the student should make this request to the finance office in writing via the Financial Assistance Application. This scholarship is awarded annually.

## Section 4: Academic Information

### Admissions

#### Application Requirements

Faith Bible College International requires all applicants to meet certain basic requirements for admission. Applicants must:

- be a born-again Christian
- have references that demonstrate Christian character
- be of reasonably sound mental, physical, and spiritual health

#### Admissions Requirements

Though the student may be accepted, to attend, the student must:

- be age 17\* or older
- have completed High School or the equivalent

\*All students who are under the age of 18 must agree to FBCI's minor policies and have parental/guardian consent before attending.

#### General Admissions Procedure

One may choose to apply online or download the application form at [www.faithbci.org](http://www.faithbci.org). FBCI requires the following application materials to be submitted to consider the applicant for admission:

- A completed general application form
- A current photo of the applicant
- Completed reference forms from the applicant's current pastor, a recent educator/employer, and a Christian friend
- A copy of the applicant's high school transcript or the equivalent
- A copy of the applicant's ACT/SAT scores (if unavailable, the applicant is required to take the Classic Learning Test (CLT) at [cltexam.com](http://cltexam.com))
- A 250-300 word personal essay detailing his/her salvation experience including the basis of assurance of Salvation and eternal life.
- A \$35 application fee

FBCI's Acceptance Committee reviews all admission applications for acceptance. Further interviews or documentation may be requested. Once an application is accepted, the applicant will be notified by mail and/or email concerning acceptance.

Enrollment closes July 1st for the Fall semester and December 1st for the Spring semester. Formal exceptions may be made by the Director of Enrollment.

### International Admissions Procedure

International students must complete the following admissions procedure. One may choose to apply online or download the application form at [www.faithbci.org](http://www.faithbci.org). FBCI requires the following application materials to be submitted to consider the international applicant for admission:

- A completed general application form
- A current photo of the applicant
- Completed reference forms from the applicant's pastor, educator/employer, and a Christian friend
- A copy of the applicant's high school transcript or the equivalent
- A copy of the applicant's TOEFL test scores ([toeflgoanywhere.org](http://toeflgoanywhere.org))
- A 250-300 word personal essay detailing his/her salvation experience including the basis of assurance of Salvation and eternal life.
- A \$35 application fee

Once receiving their formal notice of acceptance into Faith Bible College International, the applicant begins the student visa application process.

Faith Bible College International will issue the accepted applicant an I-20. This document proves the applicant has been accepted to Faith Bible College International. It is necessary for the applicant to take this document to his/her visa interview.

The student must provide the following for the I-20 paperwork:

- Copy of passport
- Completed I-20 Information form
- Letter of Sponsorship
- \$120 processing fee

Once the accepted international applicant receives the I-20, he/she will need to pay the I-901 SEVIS Fee and book a student visa interview with his/her local embassy. The embassy's government official holds the final decision to approve or deny the request for a student visa.

### Re-admission

Formally withdrawn students who desire to complete their education at the college may do so by forwarding the application fee with a letter of intent, along with a pastoral recommendation. Any former student who desires to enroll after a two-year separation must follow the new-applicant procedure.

### Transfer Students

FBCI defines 'transfer' as a student's movement from one educational institution to this college and the process by which courses, degrees, or other credentials are either accepted or not accepted. FBCI adheres to the following standards of transfer of credits.

- Credits transferred must be from CHEA-recognized higher educational institutions submitted in the form of an official transcript from the sending institution.
- All transferred courses will be evaluated by the comparability of each course's nature, content, and learning experience level.
- FBCI will not transfer credits unrelated to the student's desired program.
- The grade point average for the requested courses must be 2.0 or a letter grade of C and higher.
- A portfolio will be submitted to be reviewed by the Academic Committee for transferability purposes. It must contain all transcripts and course outcomes/objectives for evaluation purposes.
- The Academic Committee will review the eligibility of any requested courses for transferability purposes.
- Once the transcript has been reviewed, the student will be notified.
- Military personnel may submit educational experience, transcripts, or military training to be evaluated for transferability purposes. The educational experience must relate to the course descriptions, objectives, and outcomes in the student's desired program of study.

One-Year Certificate in Theological Studies students can transfer up to 9 credits but must take 21 credits of freshmen-level courses.

Transfer students must complete a minimum of thirty (30) credit hours through FBCI to earn a degree.

## College Year Calendar

A more detailed and complete calendar is provided to students upon enrollment.

FALL 2022		SPRING 2023	
Virtual Freshman Orientation	Aug 9	Christmas Break	Jan 1-6
Staff Return	Aug 17-19	Staff Return	Jan 5-6
RAs Arrive	Aug 18	RAs Arrive	Jan 6
Freshmen Arrive	Aug 20	Mid-Year Freshmen Arrive	Jan 7
Freshman Orientation	Aug 20-22	Upperclassmen Arrive	Jan 7-8
Upperclassmen Arrive	Aug 21-22	Mid-Year Freshman Orientation	Jan 8
All Student Orientation	Aug 23	Classes Begin	Jan 9
Classes Begin	Aug 23	Friday Night Chapel	Jan 13
Friday Night Chapel	Aug 26	Martin Luther King Day - No Classes	Jan 16
Labor Day - No Classes	Sep 5	Day of Prayer - No Classes	Feb 10
Day of Prayer - No Classes	Sep 9	Friday Night Chapel	Feb 10
Revival Services	Sep 9-12	Spring Break	Feb 18-26
IMPACT	Sep 24-Oct 3	Presidents Day - No Classes	Feb 20
No Classes	Oct 4	Friday Night Chapel	Mar 17
Columbus Day - No Classes	Oct 10	Registration Week	Mar 20-24
Campus Days	Oct 20-22	IMPACT	Mar 25-April 3
Campus Days Chapel	Oct 20	No Classes	April 4
Friday Night Chapel	Oct 21	Easter	April 9
Registration Week	Nov 7-11	Campus Days	April 13-15
Veteran's Day - No Class	Nov 11	Campus Days Chapel	April 13
Friday Night Chapel	Nov 18	Friday Night Chapel	April 14
Students Depart	Nov 22	Classes End	April 28
Thanksgiving Break	Nov 23-26	Finals Week	May 1-3
Students Return	Nov 27	Class Night	May 3
Friday Night Chapel	Dec 9	Commissioning Service	May 4
Classes End	Dec 16	Banquet	May 5
Students Depart	Dec 16	Graduation	May 6
Christmas Break	Dec 17-31	Staff Days	May 8-10
Christmas Day	Dec 25		

## **General Academic Information**

### **Attendance Policies**

#### **Class Attendance**

In order for students to get the most out of their education, class attendance is mandatory. Faith BCI does realize that emergencies and sickness may require an occasional absence. Funerals of the immediate family will not count toward absences.

To make provision for those times when a student is sick or has an emergency, the following maximum absences apply:

- 1 credit course - 2 absences
- 2 credit course - 4 absences
- 3 credit course - 6 absences

5 points will be deducted off the course grade for each absence beyond the above maximum absences.

Note: When two or more sessions of a particular class period are scheduled on the same day, two or more absences will be applied accordingly (i.e. two consecutive class periods=two absences).

Students with extenuating circumstances may appeal to the Academic Committee using the form provided by the Academic Department. See student handbook.

#### **Inclement Weather Policy**

Though FBCI students value in-person learning, sometimes inclement weather affects the commute of off-campus students. As such, the college administration may excuse absences for off-campus students if inclement weather is in the forecast and safety becomes an issue. If the student's town or RSU68 cancels public school, or the college administration announces that off-campus students do not need to attend in person due to inclement weather. To receive an excused absence, off-campus students should email the Registrar before returning to class and note that they could not attend due to weather-related events. Their request will be recorded, and their absences will generally be excused when merited. Students who cannot attend are expected to get class notes from their peers.



### **Tardiness**

Three times tardy to the same course equals one absence. Missing more than ten minutes of class time will also result in an absence.

### **Audited Courses**

Full-time students who desire to audit a class must get permission from the Dean of Academic Affairs and the professor.

### **Course Enrollment Change**

Within the first week of the semester, a student may add a course to his schedule, with the approval of the Dean of Academic Affairs. After the first week, a student may not add a course to his or her schedule. Within the first two weeks, students can drop a course without it affecting their record.

A student may withdraw from a course at any time during the semester with the approval of the Academic Dean. The assessment of grade is as follows:

- Within weeks three through eight, it will be marked VWD (Voluntary Withdrawal).
- After the eighth week, a grade of F is automatic unless there are extenuating circumstances that necessitate such withdrawal.

### **Course Load**

#### **Full-Time**

The normal academic load at FBCI is fifteen (15) credit hours per semester. Students who wish to carry a heavier academic load of more than 18 credits must obtain special permission from the Dean of Academic Affairs.

Students eligible for educational benefits through the Veterans Administration are required to carry a minimum of twelve (12) credit hours for full-time benefit payments.

A student must carry a minimum of 12 credit hours per semester to reside in the Tracy Dormitory Building.

#### **Part-Time**

A student qualifies as part-time if registered for less than 12 credit hours in a given semester. A part-time student taking 9 or more credit hours will be required to attend all chapel services

(with the exception of split-chapel). All part-time students must participate in at least two semesters of Ministry Formation before receiving a degree or certificate.

### Entrance Examinations

All first-year students and transfers will take entrance examinations to help the administration assess their various needs.

### Grading System

NUMERICAL	LETTER GRADE	GRADE POINT
97-100	A+	4.0
93-96	A	3.8
90-92	A-	3.5
87-89	B+	3.2
83-86	B	3.0
80-82	B-	2.5
77-79	C+	2.2
73-76	C	2.0
70-72	C-	1.5
0-69*	F	0.0

\*Unsatisfactory

All student grades and records are kept in an online service called Blackbaud. Students may view their grades at any time through their unique student login.

### Academic Forgiveness Policies

Grade Forgiveness Policy: If the student fails half or more of his/her core courses in a single semester, the student may appeal to remove the GPA penalty for the core courses from that semester. Please note the following additional stipulations:

- Grade Forgiveness can only be used once.
- The student must wait a full school year before applying for Grade Forgiveness. Meanwhile, the student must retake and pass all failed core courses.
- After retaking the course, the original Failure will be marked as “F\*” and will remain on the transcript but will NOT affect the student’s GPA.

- The retaken courses must be identical to the originals (use the same course codes).
- Courses retaken through another college do not qualify for Grade Forgiveness.

Circumstance Forgiveness Policy: If the student drops out of a course due to extended illness or an emergency situation beyond his/her control, and is unable to complete his/her final project or final exam before the end of the semester, the course will be marked INCOMPLETE and will not factor into the student's GPA.

### **Academic Probation**

Students must maintain a minimum average of "C" or 2.0 GPA each semester.

When a student falls below the minimum for a semester, he/she is placed on academic probation for the following semester. The Office of Academic Affairs will notify the student of his/her academic status. It is the College's desire that the student endeavors to raise his/her grades to a satisfactory level. For this purpose, the college employs a graduated three-semester plan.

In the first semester of academic probation status, the student will take on these parameters:

1. Take College Learning Skills (if they have not done so)
2. Enroll in AMP (Academic Mentoring Program)
3. Meet weekly with the Librarian
4. Report daily and weekly goals to the Librarian for the purpose of academic coaching and accountability
5. Reduce credits to 12 hours
6. See Student Handbook for additional information on eligibility requirements for student positions.

In the second semester of academic probation status, the student will take on these parameters:

1. Reduce credit load to 12-14 credit hours
2. Remain on the AMP program
3. Study in library 6 hours weekly
4. Attend all classes (absences will only be allowed for sickness with a sick note from the Registrar's office)
5. Receive academic counseling, if necessary
6. See Student Handbook for additional information on eligibility requirements for student positions.

In the third semester of academic probation status, the student will take on these parameters:

1. Reduce credit load to 12-14 credit hours
2. Remain on the AMP program
3. Study in library 12 hours weekly
4. Participate in mandatory study group attendance (if one is available)
5. Attend all classes (absences will only be allowed for sickness with a sick note from the Registrar's office)
6. Refrain from ministry involvement (including off-campus ministries and internships)
7. Receive academic counseling, if necessary
8. See Student Handbook for additional information on eligibility requirements for student positions
9. Additional requirements may be added

This three-semester system is not consecutive. For instance, if a student comes off the first semester of academic probation, has a semester not on probation, but then goes back on probation the next semester, that student will pick up where he/she left off in this three-semester progression.

Each student's progress will be assessed at the end of each semester that the student is on probation.

Students on academic probation for three consecutive semesters will automatically be required to take a one-semester suspension from school.

### **Change of Grade**

If an error is made in calculating or reporting a grade, the student should immediately present his/her case to the professor. It is the student's responsibility to retain all assignments, quizzes, and exams until final grades have been posted. If warranted, the professor will then initiate a change of grade with the Registrar. The deadline for a grade change request is six weeks after the close of a semester. The Dean of Academic Affairs must approve a change of grade. Throughout the semester, students should be checking Blackbaud for individual assignment/exam grades.

### **Graduation Requirements**

To graduate from FBCI a student must:

- demonstrate doctrinal understanding of the beliefs held and taught by FBCI
- demonstrate Christ-like character which should exemplify integrity, honesty, and morality above reproach (determined by the faculty and Board of Directors)
- be approved for a degree or certificate by the Dean of Academic Affairs

- meet all financial and academic obligations
- have earned a high school diploma or its equivalent
- have completed a minimum of 30 credit hours at FBCI
- have completed the requirements for Ministry Formation\*
- maintain a cumulative grade point average of 2.0 or higher
- have met programmatic requirements:
  - Cornerstone Program Completion Requirements:
    - The One Year Certificate in Theological Studies: Complete a minimum of 30 credit hours
  - Associate Program Graduation Requirements
    - Associate Degree in Theological Studies: Complete a minimum of 60 credit hours
  - Bachelor's Program Graduation Requirements
    - Bachelor's Degree in Theological Studies: Complete a minimum of 120 credit hours
    - receive an infilling of the Holy Spirit, according to Acts 2:4, 10:44-46, and 19:6

\*Refer to the section on Ministry Formation for further details.

## Honors

The following honors are published each semester for academic achievement at FBCI.

- President's List: GPA of 3.5 or higher
- Dean's List: GPA of 3.0 or higher

The following honors are awarded at graduation to Bachelor's Degree students who have completed all of the mentioned graduation requirements for academic achievement at FBCI.

- Valedictorian: The highest CGPA
- Salutatorian: The second-highest CGPA
- Summa Cum Laude: CGPA between 3.9 and 4.0
- Magna Cum Laude: CGPA between 3.7 and 3.89
- Cum Laude: CGPA between 3.5 and 3.69

## Learning Resources: The Bertha Andrews Memorial Library

Faith Bible College International appreciates the opportunity students have to take advantage of learning resources on campus. The Bertha Andrews Memorial Library is home to over 16,000 volumes of books with the majority being theological resources such as commentaries and biblical study sources. Other texts include self-help, Christian living, and general topics.

## **Mission**

The mission of Bertha Andrews Memorial Library is to provide access to learning resource information that will fully support the student on the journey of becoming a professional, Pentecostal servant-leader.

## **Purpose**

Bertha Andrews Memorial Library's purpose is to supplement the education students receive in the classroom and to facilitate educators to teach material that is biblically sound and wholesome. BAM Library aims to provide information, resources, and space that encourage a culture of learning and a climate of faith for the college community.

## **Objectives**

- Secure and maintain a collection that supports the total curriculum
- Sustain an atmosphere that encourages study and scholarly research
- Provide students with access to global information through the use of the internet
- Promote the mission, goals, and objectives of the academic program
- Provide a user-friendly library
- Encourage faculty participation and student usage

## **Registration & Enrollment Process**

Once the registration fee is paid, students will be given access to enroll in classes in Blackbaud. A student that has questions about course choices should contact the Registrar in the Academic Department.

## **Student Classification**

The number of credit hours for core subject requirements successfully completed determines a student's class status. Missing core course requirements may cause a disruption in the student classification.

- Freshman: 0-30 credits
- Sophomore: 31-60 credits
- Junior: 61-90 credits
- Senior: 91-120 credits

## **Transcript Request Policy**

All student financial obligations to the school must be met before transcripts will be sent. Transcript requests may be submitted via one of three methods:

- Fill out request form and make debit/credit card payment via [www.faithbci.org](http://www.faithbci.org)

- Email request to registrar@faithbci.org and either pay the fee online or mail a check.
- Mail a written request or official transcript request form along with payment.

Mail requests and/or payments to Faith Bible College International, Registrar, 29 Main Road, Charleston, ME 04422. Be sure to include the name and address of the Institution or Company to which the transcript is to be sent.

School policy prohibits official transcripts from being sent directly to the alumnus; however, the alumnus may obtain an unofficial copy (without the school seal or registrar's signature). Unofficial transcripts are clearly marked "Report Card" and will still require the fee payment.

**Transcript fee:** \$15 per US request or \$25 per international request.

Degree Replacement fee: \$25 per request.

### Withdrawal/Leave of Absence Policy

Any student who wishes to withdraw fully from Faith Bible College International at any point in time during the semester or after registration for the next semester, should do so in writing with the appropriate form. This form can be obtained from the Academic Department. If a student decides to take a leave of absence, he or she must keep in mind that certain courses in the program may have changed or are no longer offered.

#### Leave of Absence

**Eligibility:** The Leave of Absence Policy applies to students who sit out for a semester or need to leave during the semester due to:

1. Extreme or life-threatening medical situations (personal or immediate family member)
2. Compassionate reasons affecting immediate family
3. Financial crisis
4. Reserve military training
5. A need for certain specific classes for graduation that are not offered until a future term (applies to seniors).

To be eligible, students must be in good academic standing. Students on academic probation are not eligible. Students who desire to attend another school, simply want to take a semester off, or are gone for reasons other than stated above are not eligible for a leave of absence.

**Length of Leave:** Typically approved for one semester but may be extended for up to one year in extenuating circumstances.

Applications: May be obtained in the Office of the Registrar.

**Student Status and Readmission:** Students who are granted a leave of absence will continue to have access to Blackbaud and FBCI email; however, they will not be considered current students. They will not need to apply for readmission through the Admissions Office. However, students who are granted a leave of absence due to personal medical situations will need to submit a supporting letter from their doctor indicating their ability to return as a student. Students are responsible for contacting the Registrar to schedule courses for the next semester and evaluate the needs for successful completion of their program.

## Academic Programs

PROGRAMS OFFERED		
<b>CORNERSTONE PROGRAM</b> One Year Certificate in Theological Studies	<b>ASSOCIATE DEGREE</b> in Theological Studies	<b>BACHELOR'S DEGREE</b> in Theological Studies with a choice of a Concentration

### Cornerstone Program

One Year Certificate in Theological Studies (Crt.Th.S.)

FBCI's Cornerstone Program is designed for students who desire personal growth in the Bible, the Spirit, and Christian service. The classes prepare students to expand their knowledge of God's Word, develop their spiritual formation, and gain practical skills for ministry in the local church. The program also sets students up to continue their studies toward a bachelor's degree.

Course Requirements - 30 Credit Hours

#### Program Learning Outcomes for Cornerstone Program

Students will:

PLO 1.1: Comprehend the foundational knowledge and theology of the Bible.



PLO 1.2: Understand the gospel message and how it relates to aspects of practical Christian living.

PLO 1.3: Discover gifts and calling for a life of service in the kingdom of God.

Students who are interested in receiving a **One Year Certificate in Theological Studies** are required to take the following:

**Biblical and Theological Studies**

**12 Credit Hours**

Bible Surveys	6 hours
Biblical Creationism	3 hours
Systematic Theology I	3 hours

**General Studies**

**9 Credit Hours**

**Classification**

Public Speaking	3 hours	Communication
Writing Essentials	3 hours	Communication
Personal Finance	3 hours	Mathematics

**Professional Studies**

**9 Credit Hours**

Spiritual Formation	3 hours
Ministry & Marriage	3 hours
Personal Missions and Evangelism	3 hours

## Associate Degree

### Associate Degree in Theological Studies (A.Th.S.)

The Associate Program provides the student with the foundational knowledge of God's Word, general studies, and ministry training. Those who complete this program receive a degree in theological studies and are ready to pursue further studies at the baccalaureate level at FBCI. In addition, those who start this program will choose to begin one of four concentrations (see Concentrations Offered for details).

Course Requirements - 60 Credit Hours

### Program Learning Outcomes for Associate Program

Students will:

PLO 2.1 Exhibit skills for the interpretation of Scripture.

PLO 2.2 Apply the gospel message to practical Christian living.

PLO 2.3 Demonstrate basic concepts in evangelism and pastoral ministry.

PLO 2.4 Exemplify their calling in the ministry of Christ and His church.

PLO 2.5 Display growth in spiritual disciplines, such as fasting, prayer, journaling, reading the Holy Scriptures, and other methods, when daily walking with Christ.

PLO 2.6 Recognize Pentecostal theology and its origin in church history.

Students who are interested in receiving an **Associate Degree in Theological Studies** are required to take the following:

**Biblical and Theological Studies**

**30 Credit Hours**

Bible Surveys	6 hours
Hermeneutics	3 hours
New Testament Courses	9 hours
Christian Ethics	3 hours
Old Testament Courses	6 hours
Systematic Theology I	3 hours

**General Studies**

**15 Credit Hours**

**Classification**

Public Speaking	3 hours	Communication
Writing Essentials	3 hours	Communication
History of the Christian Church I	3 hours	Humanities
Personal Finance	3 hours	Mathematics
Cultural Anthropology	3 hours	Social Behavior

**Professional Studies**

**15 Credit Hours**

Ministry & Marriage	3 hours
Personal Missions and Evangelism	3 hours
Spiritual Formation	3 hours
Concentration Elective	6 hours

## Bachelor's Degree

### Bachelor's Degree in Theological Studies (B.TH.S)

The baccalaureate degree is the climax of a student's studies at FBCI. Those who complete this program will graduate with a degree in theological studies and a concentration in one of four programs (see below). Out of the 120 credits required for this degree, over half of them are dedicated to the study of the Bible and theology. The purpose for this is to ground the student

in the Word of God, preparing them for a life of theologically-sound ministry. The baccalaureate degree also prepares the student to continue studies in a similar field, such as advanced studies at the Master's level.

## Course Requirements - 120 Credit Hours

### Program Learning Outcomes for Bachelor's Program

Students will:

- PLO 4.1 Explain the divisions, content, and context of the Holy Bible.
- PLO 4.2 Communicate the gospel message and how it relates to practical Christian living.
- PLO 4.3 Analyze the great doctrines and themes of Scripture using proper interpretative skills.
- PLO 4.4 Defend the Church's role in God's plan for the advancement of his kingdom.
- PLO 4.5 Display personal use of developed practical ministry skills and spiritual disciplines in preparing for dedicated service to Christ and His church.
- PLO 4.6 Verify their calling in the ministry of Christ and His church.
- PLO 4.7 Articulate Pentecostal theology and its origin in church history to a contemporary setting.

Students who are interested in receiving a **Bachelor's Degree in Theological Studies** are required to take the following:

#### **Biblical and Theological Studies**

#### **64 Credit Hours**

Bible Surveys	6 hours
Christian Ethics	3 hours
Fundamental Theological Issues	3 hours
Hermeneutics	3 hours
New Testament Courses	26 hours
Old Testament Courses	17 hours
Systematic Theology	9 hours

#### **General Studies**

#### **30 Credit Hours**

#### **Classification**

Public Speaking	3 hours	Communication
Writing Essentials	3 hours	Communication
Effective Communication	3 hours	Communication
Church History	6 hours	Humanities
Personal Finance	3 hours	Mathematics
Biblical Leadership	3 hours	Social Behavior

<b>Professional Studies</b>	<b>23 Credit Hours</b>
Ministry & Marriage	3 hours
Personal Missions and Evangelism	3 hours
Professional Electives	9 hours
Practicums	3 hours
Spiritual Formation	3 hours
Senior Capstone Project	2 hours

CONCENTRATIONS OFFERED			
CHRISTIAN EDUCATION	MISSIONS	PASTORAL THEOLOGY	WORSHIP & MUSIC

## Christian Education Concentration

The Christian Education Concentration prepares the student to:

- 45

- Integrate the scriptural principles of Christian education into the educational ministry of the church, such as the role of the family, spiritual formation, and family education.

The following positions may be available to those pursuing a concentration in Christian Education: Children and Family Ministry, Bible Teacher in a Christian School, Church Ministries, and Youth Ministry.

Students who are interested in receiving a **Concentration in Christian Education** are required to take the following:

### Professional Studies

Course Code	Class Name	Credits	Year
CE2023	Children's Ministry and Evangelism	3.0	Sophomore
CE3023	Programs for Children's Ministry	3.0	Junior
CE4033	Christian Education Practicum	3.0	Senior

### General Studies

Course Code	Class Name	Credits	Year	Classification
CE2013	Child Development & Education	3.0	Sophomore	Social Behavior
PS3053	Church Management and Finance	3.0	Junior	Mathematics
CE4063	Principles & Methods of Teaching	3.0	Senior	Communications

## Missions Concentration

The Missions Department seeks to guide the student in development of a biblical theology and biblical philosophy of missions and to provide practical vocational preparation for cross-cultural ministry, whether at home or abroad. Essential elements of the Missions Program will build upon the student's major core courses and will include an introductory overview of missions theology, history, and practice; realities of missionary life and work; principles of indigenous church planting and partnership; and exposure to missions literature and missionary statesmen. The student will have opportunities for practical experience in cross-cultural ministry as well.

The objective of the Missions Concentration is to equip students for effective cross-cultural living and ministry by enabling them to:

- Develop an understanding and respect for people of other cultures, while not sacrificing Biblical values and standards.
- Apply basic principles and practices of missionary work in respect to relationships with missionary associates, nationals, and the global church.

- Articulate current missiological concepts and strategies and apply those principles in planning for evangelism, discipleship of believers, and leadership training for the national church of any culture.

The following positions may be available to those pursuing a concentration in Missions: Missionary work on foreign or home fields.

Students who are interested in receiving a **Concentration in Missions** are required to take the following:

#### Professional Studies

Course Code	Class Name	Credits	Year
SP2012	Homiletics I	3.0	Sophomore
MS2033	Theology of Missions	3.0	Sophomore
MS4033	Missions Practicum	3.0	Senior

#### General Studies

Course Code	Class Name	Credits	Year	Classification
MS3012	World Religions	3.0	Junior	Social Behavior
MS3053	Intercultural Communications	3.0	Junior	Social Behavior
CE4063	Principles & Methods of Teaching	3.0	Senior	Communications

### Pastoral Theology Concentration

The mission of FBCI is to teach and train students for Pentecostal ministry. FBCI provides academic knowledge and practical training in pastoral ministry. Students are taught to communicate the Gospel in a relevant way, to the church through discipleship and to the world through evangelism. Pastoral consultation, administration, and church discipline issues and skills are taught in both the classroom and the pastoral internship. Pastoral functions - observing the church ceremonies and ordinances of the church as well as officiating at life cycle events within the church body - are similarly taught and practiced in preparing men and women called and gifted to fill the office of pastor.

The Pastoral Theology Concentration prepares the student to:

- Implement proper interpretation and application of the Scriptures in various ways within church leadership, mission, vision, administration, and church discipline.
- Examine the call to the pastoral ministry, while recognizing and maturing the gifting for such ministry

- Analyze the administrative duties and complexities associated with the pastoral office – such as organization, structure, polity, and finances

The following positions may be available to those pursuing a concentration in Pastoral Theology: Senior Pastor, Associate Pastor, Youth Pastor, Chaplain.

Students who are interested in receiving a **Concentration in Pastoral Theology** are required to take the following:

### Professional Studies

Course Code	Class Name	Credits	Year
SP2012	Homiletics I	3.0	Sophomore
PS2053	Ministerial Leadership	3.0	Sophomore
SP3012	Homiletics II	3.0	Junior
PS4023	Pastoral Practicum	3.0	Senior

### General Studies

Course Code	Class Name	Credits	Year	Classification
PS3053	Church Management and Finance	3.0	Junior	Mathematics
CE4063	Principles & Methods of Teaching	3.0	Senior	Communications

## Worship & Music Concentration

The purpose of FBCI's Music and Worship Concentration is to train students for music and worship ministries within the context of the church, missions, and evangelistic fields. Students are equipped through studies in theory, music technology, sound system ministry, conducting, and auditory/sight reading curriculum. In addition, students are prepared for ministry through practical experience and the development of a theology of worship.

The Worship and Music Concentration prepares the student to:

- Operate effectively in his or her ability to lead worship services.
- Develop and manage music programs in Christian ministry.
- Exhibit his or her ability to communicate Christian ideals through the medium of music from traditional to contemporary styles

The following positions may be available to those pursuing a concentration in Worship and Music: Worship Pastor, Worship Leader, Music Teacher in a Christian School, Choir or Chorale Leader, or Musician.

Students who are interested in receiving a **Concentration in Worship and Music** are required to take the following:

**Professional Studies**

<b>Course Code</b>	<b>Class Name</b>	<b>Credits</b>	<b>Year</b>
MU3043	Worship Leadership	3.0	Sophomore
CO1013	Media Technology for Ministry	3.0	Junior
MU4033	Worship and Music Practicum	3.0	Senior

**General Studies**

<b>Course Code</b>	<b>Class Name</b>	<b>Credits</b>	<b>Year</b>	<b>Classification</b>
MU2043	Fundamentals of Music	3.0	Sophomore	Fine Arts
MU2053	Music Theory I	3.0	Junior	Fine Arts
MU4023	Music Theory II	3.0	Senior	Fine Arts



## Suggested Schedules

CORNERSTONE PROGRAM					
Graduates receive: One Year Certificate in Theological Studies (Crt.Th.S.)					
Code	1st Year, 1st Semester	Credit	Code	1st Year, 2nd Semester	Credit
BS1033	New Testament Survey	3	BS1023	Old Testament Survey	3
CE1023	Spiritual Formation	3	BS1083	Systematic Theology I (ETA)	3
PS1023	Ministry & Marriage	3	BS1073	Biblical Creationism	3
FI1013	Personal Finance	3	MS1013	Personal & Mission Evangelism	3
LA1073	Writing Essentials	3	SP1013	Public Speaking	3
LA1040	College Learning Skills	0	LA1040	College Learning Skills	0
General Electives					
MU1061	Choir I	0.5	MU1091	Choir II	0.5

ASSOCIATE PROGRAM					
Graduates receive: Associate Degree in Theological Studies (A.Th.S)					
Code	2nd Year, 1st Semester	Credit	Code	2nd Year, 2nd Semester	Credit
BI2093	Life and Ministry of Christ	3	BI1013	Pentateuch	3
BS2043	Hermeneutics	3	BI2103	General Epistles	3
BI2083	Acts	3	HI2023	History of the Christian Church I	3
CE2043	Christian Ethics	3	MS2053	Cultural Anthropology	3
Christian Education Concentration					
CE2013	Child Development & Education	3	CE2023	Children's Ministry & Evangelism	3
Missions Concentration					
MS2033	Theology of Missions	3	SP2013	Homiletics I	3
Pastoral Theology Concentration					
PS2053	Ministerial Leadership	3	SP2013	Homiletics I	3
Worship and Music Concentration					
MU3043	Worship Leadership	3	MU2043	Fundamentals of Music	3
General Electives					
PS2032	Women in Ministry	2	BS1022	Principles of Prayer	2
HI2022	Revivals	2	MU2101	Choir IV	0.5
MU2091	Choir III	0.5			

BACHELOR'S PROGRAM (PART 1)					
Graduates receive: Bachelor's Degree in Theological Studies (B.Th.S.)					
Code	3rd Year, 1st Semester	Credit	Code	3rd Year, 2nd Semester	Credit
BI3013	Historical Books	3	BI3053	Major Prophets	3
BS3053	Systematic Theology II	3	BI3073	Romans & Galatians	3
HI3023	History of the Christian Church II	3	BI3083	Poetical Books	3
CE3043	Biblical Leadership	3	BS4023	Fundamental Theological Issues	3
Christian Education Concentration					
CE3023	Programs for Children's Ministries	3	PS3053	Church Management and Finance	3
Missions Concentration					
MS3043	World Religions	3	MS3053	Intercultural Communications	3
Pastoral Theology Concentration					
SP3013	Homiletics II	3	PS3053	Church Management and Finance	3
Worship and Music Concentration					
CO1013	Media Technology for Ministry	3	MU2053	Music Theory I	3
General Electives					
PS2032	Women in Ministry	2	CE2033	Youth Ministries	3
HI2022	Revivals	2	BS3022	Intercessory Prayer & Spiritual Warfare	2
MU3091	Choir V	0.5	CE4022	Leadership Dynamics	2
LA3032	Greek 1A	2	MU3101	Choir VI	0.5
			LA3042	Greek 1B	2

BACHELOR'S PROGRAM (PART 2)					
Graduates receive: Bachelor's Degree in Theological Studies (B.Th.S.)					
Code	4th Year, 1st Semester	Credit	Code	4th Year, 2nd Semester	Credit
BI4063	Biblical Eschatology	3	BI4012	Hebrews	2
BI4033	Pastoral Epistles	3	BI4052	Minor Prophets	2
BI4073	Corinthians	3	BI4043	Prison Epistles	3
BS4053	Systematic Theology III	3	MF4012	Senior Capstone Project	2
			CO4013	Effective Communication	3
Christian Education Concentration					
CE4063	Principles & Methods of Teaching	3	CE4033	Christian Education Practicum	3
Missions Concentration					
CE4063	Principles & Methods of Teaching	3	MS4033	Missions Practicum	3
Pastoral Theology Concentration					
CE4063	Principles & Methods of Teaching	3	PS4023	Pastoral Practicum	3
Worship and Music Concentration					
MU4023	Music Theory II	3	MU4033	Worship & Music Practicum	3
General Electives					
PS2032	Women in Ministry	2	BS3022	Intercessory Prayer & Spiritual Warfare	2
HI2022	Revivals	2	CE2033	Youth Ministries	3
PS4012	Church Planting and Growth	2	CE4022	Leadership Dynamics	2
MU4051	Choir VII	0.5	MU4061	Choir VIII	0.5
LA3032	Greek 1A	2	LA3042	Greek 1B	2

## Course Descriptions

### Department of the Bible (BI and BS)

#### BI1013 PENTATEUCH

3 credits

In the Pentateuch (Genesis, Exodus, Leviticus, Numbers, and Deuteronomy), students will gain a general knowledge of the contents, events, and people of these books.

#### BI2083 ACTS

3 credits

This course deals with the historical and theological relevance of the Book of Acts. Careful exposition of the book is given as well.

#### BI2093 THE LIFE AND MINISTRY OF CHRIST

3 credits

The Life and Ministry of Christ, exposes students to a chronological study of the life of Christ as set forth in the four Gospels.

#### BI2103 GENERAL EPISTLES

3 credits

This course examines the General Epistles (James, 1 & 2 Peter, 1, 2, & 3 John and Jude) with attention to background material and exposition.

#### BI3013 HISTORICAL BOOKS

3 credits

The Historical Books explore historical, geographical, theological, and cultural issues with attention to exposition in the books of Joshua through Esther.

#### BI3053 MAJOR PROPHETS

3 credits

The five major prophetic books (Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel) are introduced in this course. Issues of authorship, date, and historical setting relative to each book are examined as well as some exposition.

#### BI3073 ROMANS & GALATIANS

3 credits

This course is a general introduction to Romans and Galatians. Issues of authorship, date, and historical setting relative to each book are examined as well as some exposition.

#### BI3083 POETICAL BOOKS

3 credits

This course provides an introduction to Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon and their contribution to the Bible as a whole. Issues of authorship, date, and historical setting relative to each book are examined as well as some exposition.

**BI4012 HEBREWS****2 credits**

The book of Hebrews is covered in this course. Issues of authorship, date, and historical setting relative to the book are examined as well as some exposition.

**BI4033 PASTORAL EPISTLES****3 credits**

The epistles of First and Second Timothy and Titus are covered in this course. Issues of authorship, date, and historical setting relative to each book are examined as well as some exposition.

**BI4043 PRISON EPISTLES****3 credits**

The epistles of Ephesians, Philippians, Colossians, and Philemon are covered in this course. Issues of authorship, date, and historical setting relative to each book are examined as well as some exposition.

**BI4052 MINOR PROPHETS****2 credits**

An overview of the twelve minor prophets (Hosea through Malachi) is covered in this course. Issues of authorship, date, and historical setting relative to each book are examined as well as some exposition.

**BI4063 BIBLICAL ESCHATOLOGY****3 credits**

The books of Daniel, I & II Thessalonians, and Revelation are studied in this course. Attention is given to issues of apocalyptic literature and how this relates to the study, interpretation, and application of the text.

**BI4073 CORINTHIANS****3 credits**

This course covers the two letters of Paul to the Corinthian believers. Issues of authorship, date, and historical setting relative to each book are examined as well as some exposition.

**BS1022 PRINCIPLES OF PRAYER****2 credits**

This course examines the privilege of personal prayer in the life of the believer. This course will examine prayer as it is taught in the Bible, especially in the life of Jesus.

**BS1023 OLD TESTAMENT SURVEY****3 credits**

This course surveys the historical settings, literary features, authorship, theological teachings, and general content of the Old Testament books. This survey provides a foundation for further studies in the Old Testament.

**BS1033 NEW TESTAMENT SURVEY**

**3 credits**

This course surveys the historical settings, literary features, authorship, theological teachings, and general content of the New Testament books. This course is foundational to further New Testament studies.

**BS1073 BIBLICAL CREATIONISM**

**3 credits**

This course is a study of the origin and history of life on earth, emphasizing an apologetic foundation for Christian beliefs based on Genesis chapters 1-11.

**BS1083 SYSTEMATIC THEOLOGY I**

**3 credits**

(required for ETA diploma)

Systematic Theology I is an introduction to Bibliology, Theology (the Godhead, as well as the nature and attributes of God), and Anthropology.

**BS2043 HERMENEUTICS**

**3 credits**

This course covers the principles for biblical interpretation and the development of exegetical ideas from the text. The student will learn how to interpret the Bible using the grammatical-historical-critical method of biblical interpretation.

**BS3022 INTERCESSORY PRAYER & SPIRITUAL WARFARE**

**2 credits**

The purpose of this course is to teach that all areas of the church must be covered with prayer. Continuous prayer for families, nations, and all those in authority is necessary.

**BS3053 SYSTEMATIC THEOLOGY II**

**3 credits**

Systematic Theology II is an introduction to Christology, Pneumatology, and Angelology.

Prerequisite: Systematic Theology I

**BS4023 FUNDAMENTAL THEOLOGICAL ISSUES**

**3 credits**

This course is offered to help students recognize the contemporary controversial issues at hand and the history behind many of these theological differences. Issues will be studied at the discretion of the teacher.

**BS4053 SYSTEMATIC THEOLOGY III**

**3 credits**

Systematic Theology III is an introduction to Soteriology, Ecclesiology, and Eschatology.

Prerequisite: Systematic Theology I

## Department of Christian Education (CE)

### CE1023 SPIRITUAL FORMATION

3 credits

This course covers the application of biblical principles for Christian living and lifelong spiritual formation. This course introduces the basic knowledge of needed spiritual disciplines in the life of a Pentecostal believer.

### CE2013 CHILD DEVELOPMENT & EDUCATION

3 credits

(required for ETA diploma)

This course examines the physical, intellectual, emotional, and social development of the child from birth to age 12. The student also learns how to create teaching plans.

### CE2023 CHILDREN'S MINISTRY & EVANGELISM

3 credits

(required for ETA diploma)

This course is a specialized study of developing and evaluating children's ministries and resources as it pertains to reaching children for Christ. The course will look at the history, present, and future of reaching children ages 2-12.

### CE2033 YOUTH MINISTRIES

3 credits

This course examines adolescent development and the principles, methodology, and materials relevant to ministering to youth. Attention is given to developing youth ministry staff, congregational relationships, and volunteer staff.

### CE2043 CHRISTIAN ETHICS

3 credits

This course recognizes that the basis of all ethics for the Christian is the Bible, both the Old and New Testaments. The ethical life of those in ministry as well as current ethical issues will be explored.

### CE3023 PROGRAMS FOR CHILDREN'S MINISTRIES

3 credits

This course is a study of how to plan and implement the student's own children's ministry philosophy. Specific programming aspects of the large group meeting, small group meeting, activities, and mission projects will be examined.

Prerequisite: Children's Ministry and Evangelism

### CE3043 BIBLICAL LEADERSHIP

3 credits

The principles of good leadership are examined in this course. Attention is given to the Biblical qualifications for leadership. This course examines the principles and practices of Bible characters. Temperament types and personnel placement are discussed.



CE4022 LEADERSHIP DYNAMICS 2 credits

This course will provide an overview of leadership theories while examining leadership from three perspectives: developing personal leadership, leading others, and leading organizations.

CE4033 CHRISTIAN EDUCATION PRACTICUM 3 credits

Senior Year Practicums are designed to expose the student to the various responsibilities and functions of Christian Education. They serve to bridge the theory and knowledge of the student's time at FBCI with practical experience. A pastor/supervisor acquaints the student with practical experience that is targeted to the student.

CE4063 PRINCIPLES AND METHODS OF TEACHING 3 credits  
(required for ETA Diploma)

This course introduces prospective teachers to the nature of teaching with the study of the teaching-learning process. The student learns how to specify learning objectives, determine appropriate learning activities, plan lessons following teaching principles, and consider methodology. A teaching presentation is required.

### Department of Communication (CO)

CO1013 MEDIA TECHNOLOGY FOR MINISTRY 3 credits

This course is the application of technology used in creating quality media in Christian ministry. Students will be introduced to audio, video, photography, worship software, marketing, graphic design, and social media used in various ministry communications.

CO4013 EFFECTIVE COMMUNICATION 3 credits

This course is designed to help students develop their communication skills, cultivate greater confidence in presenting, and effectively engage an audience.

### Department of History (HI)

HI2022 REVIVALS 2 credits

This course examines revivals in the church from its beginning. It will look at historical events and people, along with current happenings, to foster hope for future moves of God.

HI2023 HISTORY OF THE CHRISTIAN CHURCH I 3 credits  
(required for ETA diploma)

This course covers the history of the church from the beginning in Acts to just before the Reformation.

HI3023 HISTORY OF THE CHRISTIAN CHURCH II 3 credits

This course covers the history of the church from the Reformation to the present day.

Prerequisite: History of the Christian Church I

### Department of Finance (FI)

FI1013 PERSONAL FINANCE

3 credits

This course prepares students in personal finance. Students will analyze and apply financial planning and money management in the areas of saving, budgeting, debt, credit, taxes, insurance, investments, and retirement.

### Department of Language (LA)

LA1073 WRITING ESSENTIALS

3 credits

Fundamental research, writing, and grammar are studied in this course. The course is divided into English grammar, Turabian formatting, and research and writing. Turabian is used as the writing format for FBCI.

LA1040 COLLEGE LEARNING SKILLS

0 credits (1 hour)

This course is designed to prepare students for the demands of college courses and for success in academics. The course emphasizes time management, effective listening, various study techniques, and test-taking skills.

LA3032 GREEK 1A

2 credits

This course will teach students the basics of New Testament Greek. They will begin to learn Greek grammar and vocabulary.

LA3042 GREEK 1B

2 credits

This course is a continuation of Greek 1A. Students will work with more technical commentaries and begin to read the Greek text for themselves.

### Department of Missions (MS)

MS1013 PERSONAL AND MISSIONS EVANGELISM

3 credits

Various techniques of personal evangelism are considered in this course. Students are instructed and given the opportunity to participate in real and/or simulated evangelism opportunities.

MS2033 THEOLOGY OF MISSIONS 3 credits

This course studies the underlying principles and theological presuppositions of Christian missions. Attention is given to developing a Biblical theology of missions.

MS2053 CULTURAL ANTHROPOLOGY 3 credits

Basic concepts of cultural anthropology, the diversities of human culture, and the application of anthropological insights to cross-cultural living and ministry are covered in this course.

MS3043 WORLD RELIGIONS 3 credits

This course examines the history, belief systems, practices, and worldviews of the major world religions and their comparative relations to Christian truth.

MS3053 INTERCULTURAL COMMUNICATIONS 3 credits

This course gives understanding to the process of communication and identifying cultural features that lend themselves as evangelistic mediums.

MS4033 MISSIONS PRACTICUM 3 credits

Senior Year Practicums are designed to expose the student to the various responsibilities and functions of missions work. They serve to bridge the theory and knowledge of the student's time at FBCI with practical experience. A pastor/supervisor/missionary acquaints the student with practical experience that is targeted to the student.

## Department of Ministry Formation (MF)

MF MINISTRY FORMATION 0 credit

(MF0010, MF0020, MF0030, MF0040, MF0050, MF0060, MF0070, MF0080)

Ministry Formation is designed to provide students with experiential opportunities in diverse areas of ministry. Students participate in weekly ministries and an extended immersion experience each semester to gain practical training.

MF4012 SENIOR CAPSTONE PROJECT 2 credits

This course invites students to apply the biblical and theological concepts taught throughout the Bachelor of Theological Studies program by the development of a practical philosophy of ministry and a résumé tailored to the student's ministry interest.

## Department of Music (MU)

MU CHOIR I-VIII 1/2 credit

(MU1061, MU1091, MU2091, MU2101, MU3091, MU3101, MU4051, MU4061)

This course develops the novice in performance qualities, both vocal and instrumental, in the choral setting. Attention will be given to proper breathing and warm-up exercises.

MU2043 FUNDAMENTALS OF MUSIC 3 credits

This course covers the fundamental elements of music. It provides an understanding of scales, keys, intervals, chords, rhythmic, and pitch aspects of music notation, as well as introductory experiences at the keyboard and in basic composition.

MU2053 MUSIC THEORY I 3 credits

This course introduces fundamental concepts of music including tonality, key, modes, intervals, transposition, chord progressions, cadences, non-harmonic tones, harmonic analysis, and melodic organization and structure.

MU3043 WORSHIP LEADERSHIP 3 credits

This course is a biblical, theological, and historical survey of praise and worship and its role in the local church. Practical instruction is given in song leading in the context of the local church.

MU4023 MUSIC THEORY 2 3 credits

This course is a continuation of Music Theory I. It covers the fundamental concepts of writing music with an emphasis on seventh chords, chord progressions, part-writing, elementary modulation, harmonic and form analysis, structural form, composition, and beginning orchestrations.

Prerequisite: Music Theory 1

MU4033 WORSHIP AND MUSIC PRACTICUM 3 credits

Senior Year Practicums are designed to expose the student to the various responsibilities and functions of worship ministry. They serve to bridge the theory and knowledge of the student's time at FBCI with practical experience. A pastor/supervisor acquaints the student with practical experience that is targeted to the student.

## Department of Pastoral Subjects (PS)

### PS1023 MINISTRY & MARRIAGE

3 credits

This course examines the unique issues concerning marriage for those in ministry. It will discuss the blessings and battles of ministry marriage.

### PS2032 WOMEN IN MINISTRY

2 credits

This course provides practical spiritual assistance for women preparing for ministry. Special attention is given to the role of women in pastoral ministry.

### PS2053 MINISTERIAL LEADERSHIP

3 credits

This course examines the life and work of the pastor as well as biblical metaphors used as models for the pastoral office. Attention is given to the role of spiritual disciplines in the life of the pastor.

### PS3053 CHURCH MANAGEMENT & FINANCE

3 credits

The course addresses the practical application of financial management as it applies to the minister as an individual and as one who provides oversight within the church as a corporation.

### PS4012 CHURCH PLANTING AND GROWTH

2 credits

This course teaches the process of conception, birth, growth, maturation, and reproduction of a church. Principles of church renewal and revitalization will be discussed as a means of church growth.

### PS4023 PASTORAL PRACTICUM

3 credits

Senior Year Practicums are designed to expose the student to the various responsibilities and functions of pastoral ministry. They serve to bridge the theory and knowledge of the student's time at FBCI with practical experience. A pastor/supervisor acquaints the student with practical experience that is targeted to the student.

## Department of Speech (SP)

### SP1013 PUBLIC SPEAKING

3 credits

This course is designed to develop the student's ability to organize, present, and evaluate extemporaneous and prepared speeches.

SP2013 HOMILETICS I

3 credits

Homiletics is the science of preparing sermons. The various forms of sermons are examined. The student is taught to plan, construct, and deliver a sermon.

Prerequisite: Public Speaking

SP3013 HOMILETICS II

3 credits

This course aims to solidify the methods and principles that were taught in Homiletics I, while also introducing themes and concepts that will broaden the student's preaching style to reach a wider audience.

Prerequisite: Homiletics I

## Section 5: Directory of Personnel

### Board of Trustees

Dr. Jeffery A. Williams	Chair
Rev. Garry L. Hamilton	Vice Chair
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Rev. Christopher L. Hutchinson	
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